3. INSIDE FLAP 6. BACK COVER 1. FRONT COVER FOLD-LINE 8.5" X 11" TRI-FOLD FOLD-LINI FINISH SIZE (W X H): 3.66" X 8.5" BLEED SIZE (W X H): 11.5" X 9" : FINISH SIZE - THIS IS THE ACTUAL SIZE OF THE FINAL DESIGN. : SAFE ZONE - DO NOT PLACE IMPORTANT TEXT OR IMAGES BEYOND THIS LINE. ☐: BLEED AREA - PLEASE EXTEND YOUR BACKGROUND TO THIS EDGE. 0.25" BLEED IS **HIDE OR DELETE THIS** LAYER BEFORE SUBMITTING. PLEASE ENSURE TO EMBED ALL IMAGES & OUTLINE ALL TEXT. ALL IMAGES ARE PREFERRED TO BE 150-300 DPI. MS TECHZ IS NOT RESPONSIBLE FOR ANY MISSPELLINGS OR LAYERS LEFT IN CUSTOMER'S DOCUMENT

2. LEFT PANEL 4. CENTER PANEL **5. RIGHT PANEL** FOLD-LINE FOLD-LINE 8.5" X 11" TRI-FOLD FINISH SIZE (W X H): 3.66" X 8.5" BLEED SIZE (W X H): 11.5" X 9" : FINISH SIZE - THIS IS THE ACTUAL SIZE OF THE FINAL DESIGN. : SAFE ZONE - DO NOT PLACE IMPORTANT TEXT OR IMAGES BEYOND THIS LINE. : BLEED AREA - PLEASE EXTEND YOUR BACKGROUND TO THIS EDGE. 0.25" BLEED IS REQUIRED TO ENSURE A PROPER FINISHED PRODUCT. **HIDE OR DELETE THIS** LAYER BEFORE SUBMITTING. PLEASE ENSURE TO EMBED ALL IMAGES & OUTLINE ALL TEXT. ALL IMAGES ARE PREFERRED TO BE 150-300 DPI. MS TECHZ IS NOT RESPONSIBLE FOR ANY MISSPELLINGS OR LAYERS LEFT IN CUSTOMER'S DOCUMENT